



STATE OF DELAWARE  
**DEPARTMENT OF AGRICULTURE**  
2320 SOUTH DUPONT HIGHWAY  
DOVER, DELAWARE 19901  
dda.delaware.gov

ED KEE  
SECRETARY  
E. AUSTIN SHORT  
DEPUTY SECRETARY

TELEPHONE (302) 698-4500  
TOLL FREE (800) 282-8685  
FAX (302) 697-6287

December 16, 2011

From: Delaware Forest Service  
To: All Delaware Volunteer Fire Companies  
Attn: Grants Coordinator/Training Officer  
Subject: 2012 Delaware Forest Service Equipment Grant Application/Training Packet

The enclosed packet includes important time dated grant application material for your volunteer fire department. All Delaware Volunteer Fire Departments are invited to apply for a 2012 Volunteer Fire Assistance (VFA) equipment grant. Applications for grant funds must be received at the Delaware Forest Service office in Dover, DE, no later than **March 23, 2012**. ***Your Fire Department Federal Identification Number and the daytime telephone number of your grant coordinator must accompany your application.***

If you have any questions about the application process, please feel free to contact me by phone (302-698-4548), fax (302-697-6287) or e-mail ([henry.poole@state.de.us](mailto:henry.poole@state.de.us)).

I have also included information regarding wildland firefighting training. Formal courses are offered at the Delaware State Fire School each year in January. A more informal, two-hour short course is also available for your training night at your fire house. Please think about incorporating these training opportunities into your grant. It would be a great way to provide in-kind match.

Sincerely,

Henry D. Poole  
Assistant Forestry Administrator

Enclosures: 2012 Volunteer Fire Assistance equipment grant application, wildland firefighter training information

**Delaware Forest Service  
Volunteer Fire Assistance (VFA) Grant Application**

Date \_\_\_\_\_

Volunteer Fire Department: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

County: \_\_\_\_\_

Department Federal Identification Number: \_\_\_\_\_

*Your tax ID number that is required for funding; you must also have a W9 form on file with the State of Delaware [to file a W9 please go to the following web site: <http://accounting.delaware.gov/w9.shtml>].*

Total Project Cost: \_\_\_\_\_

Grant Amount Requested: \_\_\_\_\_

(Request, up to a maximum of \$3,500, cannot exceed 50% of total project cost.)

The following questions will be used to rank your application:

1. Project Description: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. How do you plan to match the grant amount? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Is the project part of an overall County protection plan?                      Yes                      No

4. Current ISO Classification:                      Rural \_\_\_\_\_                      Town \_\_\_\_\_

5. Will this project upgrade your ISO Classification?                      Yes                      No

